**MINUTES OF KELLINGTON PARISH COUNCIL MEETING**

**7 OCTOBER 2015**

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| **Present:** |  | John McCartney (chair) Kath Newton (vice-chair)  Mary McCartney |
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| **In Attendance:** |  | Janet Smith (Clerk)  5 members of the public |
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| **Apologies:** |  | None |
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| **Minute** | | | **Action** |
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| **15.10.1** | DECLARATION OF INTEREST No declarations of interest were received |  |  |
| **15.10.1.1** | PUBLIC MATTERS A question was raised about the hedge/grass cutting going out of the village.  It was confirmed that Poskitts had carried out this work  The litter has been reported to SDC.  A question was raised about the playground and maintenance issues. This is an item on the agenda (7)  Parking issues outside the school were raised. KN informed the meeting that this issue is on the school newsletter regularly. The PCSO is going to carry out ‘spot checks’ and the school are to be contacted.  Civil Enforcement to be contacted |  | **JS**  **JBM** |
| **15.10.2** | **MINUTES OF PARISH COUNCIL MEETING**  **2 SEPTEMBER 2015**  The minutes of the last meeting were accepted as a true record Mary McCartney proposed and Kath Newton seconded acceptance. |  |  |
| **15.10.2.1** | **MATTERS ARISING FROM MEETING**  **2 SEPTEMBER 2015**  None |  |  |
| **15.10.2.2**  **15.10.3**  **15.10.4** | **ACTION LIST UPDATE**  Update attached Appendix 1  **CO-OPTION OF COUNCILLORS**  The Clerk informed the meeting that Jennifer Mitchell,  13 Bird Lane, Kellington had expressed an interest in being co-opted onto the Parish Council.  MM nominated Jennifer Mitchell and KN seconded her.  JM was co-opted and joined the meeting  **CORRESPONDENCE**   * SDC – Certificate of Lawful Use or Development at The Smallholdings, Upper Common Lane. SDC to be contacted regarding their records * Unity Trust Bank – changes to payment processing services * NY Police – poster for ‘Police Route4 You’ * AVS – Notice of AGM * Fire Brigade Union – fire service changes * SDC – Consultation on Licensing Policy Review * Selby District Dementia Alliance – Launch Event |  | **JS** |
| **15.10.5**  **15.10.5.1**  **15.10.5.2** | **PLANNING**  Manor Garth – JBM gave an update and confirmed that the comments from the drop-in had been sent to SDC.  **Agreed –** depending upon the outcome of the decision a leaflet will be printed  Check to be made with Land Registry regarding a ransom strip  Selby Road Eggborough – **Agreed –** PC to submit an objection in relation to the ‘gap between the villages. |  | **JS**  **JS** |
| **15.10.6**  **15.10.6.1**  **15.10.6.2**  **15.10.6.3**  **15.10.6.4** | FINANCE UPDATE JS gave an update of the cheque account, savings account and payments made  As at 30 September 2015 there is £17,438.93 in the current account, this includes the second precept payment from SDC of £8,412.48 and there is £4,014.15 in the savings account.  Payments to make for October total £881.67  301051 PKF Littlejohn £ 240.00  301052 P A Banks £ 137.75  301053 Adams Grounds Maintenance £ 453.92  301054 Play Insp. Co. Ltd. £ 50.00  301055 Play Insp. Co. Ltd. £ 10.00  **Audit report** – JS informed the meeting that the auditor’s report concluded that the annual return is in accordance with proper practices and there are no matters which require attention.  **Agreed -** £25.00 to be charged for copies of the report.  **Transparency Code Compliance** – JS gave an update on the code.  JM offered the help of SM to help set up a website at no cost to the PC  **Agreed –** to accept this offer  **Grounds Maintenance Contract**  JS informed the meeting that the 2 year GM contract finishes at the end of March 2016.  **Agreed –** the contract to be put out to tender and at least 3 contractors be contacted.  Contract to include grass cutting, churchyard and hanging baskets.  Additional items to be included are:   * Spraying of footpath from Ings Lane by the pumping station * Spraying of pavements leading out of the village to Beal and Eggborough.   Grant applications  None |  |  |
| **15.10.7**  **15.10.7.1**  **15.10.7.2**  **15.10.7.3**  **15.10.8**  **15.10.9** | **FACILITIES UPDATE**  **Playground sustainability** – **Agreed-**Groundwork to be employed to work on this project.  Possibility of visiting some sites where different finishes have been used to be looked at.  **Agreed –** P Banks to be contacted regarding carrying out the repairs to the equipment.  **Kellington Village signs** –A request has been made for reflective signs.  **Pavements** –JBM looking at putting together a package to get the paths cleared  **NEWSLETTER**  Deadline for the next newsletter is 12 October 2015  **REPORTS FROM EXTERNAL BODIES**  None |  | **JS**  **JS**  **JBM** |
| **15.10.10** | AOB None |  |  |
| **15.10.11** | DATE OF NEXT MEETING The next meeting will be held on  Wednesday 4 November 2015 at 7p.m |  |  |