

# MINUTES OF KELLINGTON PARISH COUNCIL MEETING

**3 NOVEMBER 2021**

**Present:** John McCartney (chair), Kath Newton (vice-chair),  
Alison Hardie, Mary McCartney

**In Attendance:** Janet Smith (Clerk)

**Apologies:** None

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<b>Minute</b>	<b>Action</b>
<b>21.11.1</b>	<b>DECLARATION OF INTEREST</b>
	No declarations of interest were received
<b>21.11.1.1</b>	<b>PUBLIC MATTERS</b>
	None
<b>21.11.2</b>	<b>MINUTES OF PARISH COUNCIL MEETING 1 SEPTEMBER 2021</b>
	The minutes of the meeting held on 1 September 2021 were accepted as a true record Mary McCartney proposed and Alison Hardie seconded
<b>21.11.2.1</b>	<b>MATTERS ARISING</b>
	None
<b>21.11.3</b>	<b>CORRESPONDENCE</b>
	<ul style="list-style-type: none"><li>• Environment Agency- repair works at Kellington Ings</li><li>• Environment Agency – response to issues</li><li>• ‘20’s Plenty’ – 20mph speed limit</li><li>• NYCC – Respect and Protect Covid Campaign Signage</li><li>• Residents’ correspondence – queries. The queries are covered in the minutes.</li><li>• SDC – Parish Services Audit 2021</li><li>• NYCC – New Council for NY, invitation to briefing</li><li>• SDC – Chairman’s Charity Proms concert</li></ul>

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#### 21.11.4

#### PLANNING

- Consultation on planning application - Ridgeway, Low Road – Installation of new vehicular access – no comments
- Consultation on planning application - The Hollies, Main Street – Two storey extension to rear – no comments
- Decision notice – permission granted - Orchard House, Main Street – loft conversion, detached double garage with room over, conversion of existing garage to living space and new vehicular access to front. The plans for this will be looked at.

#### 21.11.5

#### FINANCE UPDATE

##### 21.11.5.1

Clerk gave an update of the cheque account, savings account and payments made.

Payments made in September after the meeting.

301376	Came & Company (Parish Council Insurance)	£1,123.01
301377	J Burkill (items for village fayre)	£90.96

Payments made in October

301378	Autela Payroll Services (payroll)	£50.40
301379	Adams Grounds Maintenance (grass and baskets)	£735.63
301380	B Crossdale (newsletter)	£40.00
Bank transfer	J Smith (clerks' salary)	£142.49

As at 31 October 2021 as per the bank statement there is £16,741.74 in the current account. This includes £121.95 from Autela following pay changes.

One cheque for £90.96 hasn't been cashed.

This means the actual amount in the current account is £16,650.78 and there is £4,056.98 in the savings account.

Payments to be made for November total £477.67

301381	J Smith (postage & ink)	£74.18
301382	The Play Inspection Co. Ltd. (playground inspection)	£66.00
301383	J Smith (RBLI 'Tommy' plaque)	£125.00
301384	Puratech Systems (bus shelter clean)	£30.00
301385	B Crossdale (newsletter)	£40.00
Bank transfer	J Smith (clerks' salary)	£142.49

**21.11.5.2** The decision made electronically to purchase a 'Tommy plaque' from the Royal British Legion was ratified.

**21.11.5.3** It was **agreed:** to donate £300.00 to the Royal British Legion.

**21.11.5.4** The decision made electronically to pay the clerks salary by bank transfer was ratified.

**21.11.5.5** It was **agreed:** to purchase 5 litter pickers.

**AH**

**21.11.5.6 Allotment Rent**

The landowner has increased the rent for the allotments to £1,200.00 per annum. As a result of this the rent for each individual plot has been increased to £48.00 plus £10.00 for water per annum.

**21.11.6 GROUNDS MAINTENANCE CONTRACT**

A discussion took place regarding the grounds maintenance contract which is due for renewal for 2022-24. It was agreed there will be an addition to the contract to include the right of way at the side of the village hall will be cut twice a year.

A discussion took place about the spraying back the footway edges and whether this should be included in the contract. It was **agreed:** that the Parish Council were at the limit of the financial position for grounds maintenance and the additional spraying will not be included in the contract. However, the situation will continue to be monitored.

The timetable for renewing the contract was agreed and the document will be sent to three contractors at the beginning of January 2022.

The current contractor has raised an issue about the moles on the area around the playground. It was **agreed:** this will be looked into for next year.

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**21.11.7 FACILITIES UPDATE**

**21.11.7.1 Allotments** – The rent increase letter has been sent out and the letter requesting payment will be sent out in January 2022.

Two allotment holders have given up their allotment and there are three people on the waiting list

**21.11.7.2 Future of the Playground** –The insurance claim has been settled. **Agreed:** the springer bike will be ordered

**JS**

There is still some work outstanding, and a quote has been requested for the remaining work and the disabled access.

**21.11.7.3 Village Hall** – the interior of the village hall is going to be painted and a grant has been obtained for half of the cost.

**21.11.7.4 Activities for the More Mature** – future events for 2021 are:

6 November – British Legion coffee morning

14 November – Remembrance Sunday service at war memorial.

4 December – coffee morning

**21.11.7.5 Defibrillators** – the new pads are now installed

**21.11.7.6 Grit bins** – A discussion took place about the grit bins. The one near the Red Lion is broken and is one third full of solid grit and one third full of water. The one near the notice board is broken and used as a rubbish and dog bin. The one on Manor Garth is in good condition. **Agreed:** The two broken ones will be removed and the Parish Council will look at sourcing a different type of bin. The other one will be retained

**21.11.8 NEWSLETTER**

Newsletters will be produced as required.

**21.11.9 AOB**

Following complaints from residents about the detritus left behind by the flooding on Lunn Lane, SDC have been written to.

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**21.11.10      DATE OF NEXT MEETING**

There will be no meeting in December and the January meeting will be a finance meeting. The next meeting of the Parish Council will be held on **2 February 2022**.

**Action List**

Action	Action by
5 litter pickers to be ordered	AH
Springer bike for playground to be ordered	JS