

MINUTES OF KELLINGTON PARISH COUNCIL MEETING

5 October 2022

Present: John McCartney (chair), Kath Newton (vice-chair), Alison Hardie, Mary McCartney, Debra Rollin (from agenda item 5)

In Attendance: Janet Smith (Clerk) and 2 members of the public

Apologies: None

Minute	Action
22.10.1	DECLARATION OF INTEREST
	No declarations of interest were received
22.10.1.1	PUBLIC MATTERS
	None
22.10.2	MINUTES OF PARISH COUNCIL MEETING 7 SEPTEMBER 2022
	The minutes of the meeting held on 7 September 2022 were ratified as a true record Mary McCartney proposed and Kath Newton seconded.
22.10.2.1	A discussion took place regarding the action lists which are included in the minutes. These were originally for Councillors information. Agreed: action lists will not be included in the minutes but a separate document will be sent to Councillors for their attention.
22.10.2.2	MATTERS ARISING
	None

22.10.3**CORRESPONDENCE**

- NYCC – Let’s Talk
- MP and Passenger Transport NY – Renewal of local bus services – responses received
- SDC – Pre-Submission Publication Selby District Local Plan – extension of consultation period.
- Residents’ correspondence – Parish Council matters. A response has been done accordingly
- NY PFCC – decisions on new risk & resource model for NY Fire & Rescue Service
- NY Citizens Advice – Thank you email

20.10.4**CO-OPTION TO PARISH COUNCIL**

Two requests have been received from members of the public to be co-opted onto the Parish Council. These are:

Debra Rollin - proposed Kath Newton seconded Alison Hardie. **Agreed:** Debra Rollin be co-opted to the Parish Council and she joined the meeting.

David Peart – proposed John McCartney seconded Mary McCartney. **Agreed:** David Peart be co-opted to the Parish Council, he was unable to attend the meeting.

22.10.5**PLANNING**

There are no new applications and no updates.

22.10.6**FINANCE UPDATE****22.10.6.1**

Clerk gave an update of the cheque account, savings account and payments made

Payments made since last update

301429	Gallagher (PC Insurance this replaces cheque 301425) – made out in error)	£1,176.65
301430	Autela Payroll Services (payroll)	£51.61
301431	Citizens Advice NY (grant)	£500.00

As at 30 September 2022 as per the bank statement there is £26,053.38 in the current account. This includes a grant payment of £400.00 from SDC to purchase a lawn mower for the allotments and village and a payment of £8,143.20 from SDC which is the second half year precept.

There is £4,069.07 in the savings account which includes £6.14 interest.

Payments to be made for October total £1,517.71

301432	PKF Littlejohn LLP (audit fees)	£240.00
301433	J Smith (printer ink x2)	£27.97
301434	B Crossdale (newsletter)	£40.00
301435	Parish Council Websites (website hosting)	£220.00
301436	Adams GM (grass & baskets)	£847.24
Bank Transfer	J Smith & HMRC (clerks' salary)	£142.49

22.10.6.2 Audit report – the clerk confirmed the external auditor, PKF Littlejohn has agreed to the Parish Council account for 2021/22.

22.10.6.3 Community Infrastructure Levy (CIL) – There are no CIL or S106 funds to claim for the period 1 April 2022 to 30 September 2022.

22.10.7 FACILITIES UPDATE

22.10.7.1 **Bus services** – Chair gave an update on the current position regarding the changes to the bus service

22.10.7.2 **Christmas Tree** – the Christmas tree has been ordered

22.10.7.3 **Eastfield Lane street sign** – this has been replaced

22.10.7.4 **Allotments** – a letter is to be sent to allotment holders asking them if they still want to keep their allotment

Chair gave an update regarding the recent break-ins Looking forward the security of the site needs to be considered. The only easily accessible point is the main entrance. It was suggested that the erection of six-foot gates should be investigated.

There are several issues with this idea including the land is not owned by the PC it is held on a rolling lease and the landowner would need to give permission. Grant funding would be required

22.10.7.5 **Future of the Playground** – Still awaiting response regarding the quote for the provision of disabled access and the repair required to the see-saw. Other options for the disabled access are to be investigated.

MM

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- 22.10.7.6** **Village Hall** – the start date for the central heating work is 12 October 2022
- A report is to be produced for the next meeting regarding the funding of the work **JS**
- 22.10.7.7** **Village Activities** – The timetable of events is as follows:
8 October – MacMillan coffee morning
5 November – British Legion coffee morning.
3 December (1-4 p.m.) – Christmas craft fayre
- The Remembrance Service will be held on 13 November 2022 at the memorial. The village will be decorated w/c 31 October 2022
- 22.10.7.8** **Queens Green Canopy** – A discussion took place about the species of tree and the plaque. **Agreed:** to purchase a rowan tree and a plaque. **MM**
- 22.10.8** **NEWSLETTER**
- A newsletter will be produced for the British Legion coffee morning and the Remembrance Service. The following one will be for the Christmas Fayre
- 22.10.9** **AOB**
- None
- 22.10.10** **DATE OF NEXT MEETING**
- The next meeting of the Parish Council will be held on 2 November 2022
